



**Wednesday, October 5, 2016  
Minutes of the Regular Meeting of the  
Joint City Council/Redevelopment Successor Agency**

**CALL TO ORDER**

A Regular Meeting of the South Pasadena Joint City Council/Redevelopment Successor Agency was called to order by Mayor Mahmud on Wednesday, October 5, 2016, at 7:30 p.m., in the Amedee O. "Dick" Richards, Jr., Council Chamber, located at 1424 Mission Street, South Pasadena, California.

**ROLL CALL**

**Present:** Councilmembers/Redevelopment Successor Agency Members Joe, Khubesrian, and Schneider; Mayor Pro Tem/Agency Vice Chair Cacciotti; and Mayor/Agency Chair Mahmud.

**Absent:** None.

**City Staff**

**Present:** Sergio Gonzalez, City Manager/Agency Executive Director; Teresa L. Highsmith, City Attorney/Agency Counsel; Evelyn G. Zneimer, City Clerk/Agency Secretary; Anthony J. Mejia, Chief City Clerk/Chief Agency Secretary were present at Roll Call. Other staff members presented reports or responded to questions as indicated in the minutes.

**INVOCATION**

Mayor Mahmud gave the invocation.

**PLEDGE OF ALLEGIANCE**

Mayor Mahmud led the Pledge of Allegiance.

**CLOSED SESSION ANNOUNCEMENTS****1. Closed Session Announcements**

The Regular Closed Session of the City Council of October 5, 2016, was called to order by Mayor Mahmud at 6:30 p.m., with all Councilmembers present, except Mayor Pro Tem Cacciotti.

The meeting convened into Closed Session to discuss the following items as listed on the Closed Session Regular Meeting Agenda:

- A. CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION, Pursuant to Government Code Section 54956.9 (d)(4):

Number of Cases: 2

- B. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION, Pursuant to Government Code Section 54957.6 (d)(2):

Number of Potential Cases: 1

City Attorney Highsmith reported that the City Council provided direction to staff regarding the agendaized Closed Session Items, but did not take any reportable action.

## **PRESENTATIONS**

**2. Presentation of a Proclamation Declaring October 5, 2016 as “Walk or Bike to School Day” in the City of South Pasadena**

Mayor Mahmud presented a Proclamation to Katherine Conte, Luke Quezada, and Elissa Fong, on behalf of the Youth Commission, declaring October 5, 2016, as “Walk or Bike to School Day” in South Pasadena.

**3. Presentation of the Fiscal Year 2015-16 Annual Report of the Youth Commission**

Katherine Conte, Chair, representing the Youth Commission, presented the Fiscal Year 2015-16 Annual Report of the Youth Commission.

The City Council expressed gratitude to the Youth Commission for their contributions to the community.

**4. Presentation of the Fiscal Year 2015-16 Annual Report of the Planning Commission**

Steven Dahl, Chair, representing the Planning Commission (PC), presented the Fiscal Year 2015-16 Annual Report of the PC.

Councilmember Khubesrian commended Chair Dahl for his efforts in making residents feel welcome and heard at the PC Meetings.

**COMMUNICATIONS****5. Councilmembers Communications**

Councilmember Joe noted that the Natural Resources and Environmental Commission unanimously voted to support an expanded polystyrene ban, noting that the proposed ordinance will be submitted to the City Council at a future meeting.

Councilmember Schneider noted that the City Council will be discussing the Cultural Heritage Commission's recommendations regarding the City's unreinforced masonry buildings ordinance on November 2, 2016.

Councilmember Khubesrian encouraged residents interested in serving on a City Board or Commission or to learn more about community organizations to contact any member of the City Council; noted that City Manager Gonzalez, Mayor Mahmud, and herself are attending the League of California Cities Annual Conference in Long Beach, noting that it is an opportunity to network and learn best practices; encouraged residents to attend a free Housing Rights Workshop at the South Pasadena Public Library on November 4, 2016, facilitated by the Housing Rights Center (HRC).

Mayor Pro Tem Cacciotti invited residents to attend the San Pascual Stables Subcommittee meetings, noting that it is working to develop a new operating lease for the site; announced that he will be attending the South Coast Air Quality Management District Governing Board Meeting in Riverside on October 7, 2016; requested that staff work with Dan Mabe to develop a Request for Proposals for emission free landscape maintenance upon expiration of the current contract, seconded by Councilmember Schneider.

Mayor Mahmud invited the community to attend a Fall Garden Workshop at Eddie Park on October 8, 2016; stressed the importance that residents continue to conserve water, noting that the cost of imported water is significantly higher than local water sources; pointed out that the City has contracted with the HRC, noting that residents are permitted to seek tenant/landlord mediation services directly from the HRC.

**6. City Manager Communications**

City Manager Gonzalez announced that the City will begin enforcing the 2-hour parking restriction at the Hope/Mound Public Parking Lot; stated that customers have complained regarding a lack of available parking at the subject lot and this will allow City staff to assess the parking demand in the area.

Deputy Fire Chief Riddle announced that the City will be hosting the fifth Community Emergency Response Team (CERT) this October 2016; announced that residents can sign-up for the next CERT class to be held in January 2017.

**7. Reordering of and Additions to the Agenda**

None.

**PUBLIC COMMENTS**

John Fusch, South Pasadena resident, voiced concern regarding excessive rent increases at the Amberwood Apartments; stated that the families and seniors cannot afford the proposed rent increase and will be forced to move out of the area; noted that the remaining tenants will be negatively impacted by construction noise and debris.

Samantha Dorman, South Pasadena resident, noted that she is a resident at the Amberwood Apartments and that her rent is proposed to increase by \$600; voiced concern that she will be forced to remove her daughter from school mid-year; stated that the property management should focus on health and safety improvements rather than renovations; urged the City Council to enact protections for renters from excessive rent increases.

Justin Berkobien, South Pasadena resident, expressed concern that the proposed rent increases at the Amberwood Apartments is excessive and will cause the displacement of current tenants; pointed out that these tenants contribute to the betterment of the community.

Shlomo Nitzani, South Pasadena resident, voiced disappointment that the City has not addressed the need for a left turn lane on Monterey Road as well as a traffic signal at the intersection of Monterey Road and Orange Grove Avenue; spoke on the poor air quality during the summer months and inquired regarding the possible causes.

Mayor Pro Tem Cacciotti stated that he has raised concerns regarding the impacts of the drought and climate change on local air quality conditions; noted that the South Coast Air Quality Management District is preparing an Air Quality Management Plan.

Councilmember Khubesrian and Mayor Mahmud encouraged the residents of the Amberwood Apartments to contact Assistant to the City Manager Demirjian to learn more about the upcoming Housing Rights Center workshop.

**CONSENT CALENDAR**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the Consent Calendar Item Nos. 8, 9, 10, and 11; with Item No. 12 pulled for separate discussion.

**8. Minutes of the City Council Meeting of September 21, 2016**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the minutes of the September 21, 2016 City Council Meeting.

**9. Prepaid Warrants, General City Warrants, Redevelopment Successor Agency Check Summary, and Payroll**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to approve the City of South Pasadena Prepaid Warrants Nos. 195408 through 195459 in the amount of \$2,617,667.65; General City Warrants Nos. 195460 through 195554 in the amount of \$513,750.91, and Payroll, dated September 23, 2016, in the amount of \$465,577.18.

**10. Second Reading and Adoption of an Ordinance to Amend the South Pasadena Municipal Code to Change General Municipal Election Dates to Coincide with Statewide General Elections in November of Even-Numbered Years and Resolution to Declare Intent to Submit an Initiative Measure Related to the City's Utility Users Tax for the November 2018 General Election**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to:

1. Adopt Ordinance No. 2301 entitled "An Ordinance of the City Council of the City of South Pasadena, California, amending Section 299-33 'General municipal election' of the South Pasadena Municipal Code relating to changing the general municipal election date to the first Tuesday after the first Monday in November of each even-numbered year, commencing with the General Municipal Election of November 2017," and waive further reading.
2. Adopt Resolution No. 7484 entitled "A Resolution of the City Council of the City of South Pasadena, California, declaring its intent to submit to the voters at the General Municipal Election to be held on Tuesday, November 6, 2018, an initiative measure repealing the City of South Pasadena Utility Users Tax in its entirety, and rescinding Resolution No. 7448."

**11. Award of Contract for Great Match Consulting to Provide Supplemental Staffing on an As-Needed Basis**

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER JOE, CARRIED 5-0, to authorize the City Manager to execute an agreement with Great Match Consulting for an amount not-to-exceed \$40,000 to provide supplemental staffing on an as-needed basis.

**ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

**12. Adoption of a Resolution Approving the Records Management Policy**

In response to City Council inquiry, City Manager Gonzalez and City Attorney Highsmith summarized the conditions in which emails are permitted to be deleted immediately or retained as a City record.

MOTION BY MAYOR MAHMUD, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to adopt Resolution No. 7485 entitled "A Resolution of the City Council of the City of South Pasadena, California, approving the Records Management Policy," as revised.

**ACTION/DISCUSSION****13. Consideration of Adoption of a Resolution to Submit a Nomination to the San Gabriel Basin Water Quality Authority**

Chief City Clerk Mejia presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

By consensus, the City Council agreed to not submit a nomination for the Board of the San Gabriel Basin Water Quality Authority.

**14. First Reading and Introduction of an Ordinance to Amend the South Pasadena Municipal Code (SPMC) to Prohibit Overnight Parking at City-Owned Public Parking Lots**

Management Analyst Zneimer presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

In response to City Council inquiry, City Manager Gonzalez and Public Works Director Toor advised that the City will need to determine the City's exact property line at the public parking lot adjacent to the Bank of America at El Centro Street and Edison Lane in order to post appropriate signage. The City Council requested that staff work with Bank of America to determine if it desires to restrict parking consistent with the City's parking restrictions.

MOTION BY MAYOR MAHMUD, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to introduce an ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, amending Section 19.58 of the South Pasadena Municipal Code to prohibit overnight parking at City-owned public parking lots," with direction that staff conduct a property line survey if there is ambiguity as to the property line of the public parking lot adjacent to Bank of America," and waive further reading.

**15. Approval of a Memorandum of Understanding with the City of West Covina Regarding the City's Participation with the West Covina Police Department's Special Enforcement Team**

Police Chief Miller presented the staff report.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

In response to City Council inquiries, Police Chief Miller stated that he does not anticipate that it will be necessary to backfill the assigned police officers position, noting that each assignment is expected to be 1-3 years; opined that the assignment will enhance local public safety via additional crime leads and information as well as the police officer will obtain specialized training and investigative techniques; noted that the Public Safety Commission unanimously supported the proposal; stated that he will return to the City Council in the future to discuss possible uses for the City's share of asset forfeiture, such as an Emergency Operations Center.

MOTION BY COUNCILMEMBER KHUBESRIAN, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to authorize the City Manager to execute the Memorandum of Understanding with the City of West Covina authorizing the City of South Pasadena's membership and participation with the West Covina Police Department's Special Enforcement Team, with direction that the contract execution date be updated to reflect October 5, 2016.

**16. First Reading and Introduction of an Ordinance to Amend the South Pasadena Municipal Code by Adopting Chapter 21B Entitled "Dog Parks" and to Approve an Official Name for the Dog Park**

Community Services Director Pautsch presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

MOTION BY MAYOR MAHMUD, SECOND BY MAYOR PRO TEM CACCIOTTI, CARRIED 5-0, to introduce an ordinance entitled "An Ordinance of the City Council of the City of South Pasadena, California, creating Chapter 21B of the South Pasadena Municipal Code relating to Dog Parks," with the revisions outlined a memorandum, dated October 5, 2016, with the following exception:

- a. Section 21B-5 subsection O to read as "All dogs must wear a collar with a valid license tag."

MOTION BY MAYOR PRO TEM CACCIOTTI, SECOND BY COUNCILMEMBER KHUBESRIAN, CARRIED 5-0, to approve "SOUTH P<sup>AW</sup>WS-ADENA" as the official name for the Dog Park.

**17. Direction Regarding an Appropriate Memorial for Former Councilmember David Margrave**

Community Services Director Pautsch presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened the Public Comment period.

Ron Rosen, South Pasadena resident, voiced concerns regarding the naming of a City facility as a memorial for Mr. Margrave; noted there were issues related to conflicts of interest during Mr. Margrave's tenure as a City Councilmember; asserted that Mr. Margrave does not uphold the City's recently adopted Code of Ethics and Values.

There being no others desiring to speak on this item, Mayor Mahmud closed the Public Comment period.

In response to City Council inquiry, City Manager Gonzalez explained that the Parks and Recreation Commission (PRC) considered the City Council's direction regarding the naming of a memorial for Mr. Margrave at the Youth House, but determined it would be more appropriate to name a soccer field to recognize Mr. Margrave's service as an American Youth Soccer Organization (AYSO) coach and referee.

In response to City Council inquiry, Mr. Rosen, speaking as the Chair of the PRC, noted that the Youth House has an existing plaque recognizing Mr. Margrave as well as the South Pasadena Rotary Club for their contributions; explained that the PRC recognized that there are many contributors to the Youth House and did not find it appropriate to name the Youth House after a single individual.

Mayor Mahmud and Councilmember Schneider requested that staff determine if AYSO desires to submit a request that the City memorialize a soccer field for Mr. Margrave as well as indicate the extent to which Mr. Margrave contributed his time to AYSO. Councilmember Joe noted that Mrs. Margrave previously expressed interest of an artistic sports sculpture in the parking lot of Arroyo Park.

Following discussion, the City Council agreed that staff will determine if AYSO or the Margrave family desires to submit a request for the City to memorialize Mr. Margrave, with further direction that the Parks and Recreation Commission evaluate such a request and provide a recommendation to the City Council.

**18. Direction on Establishing a Policy for City Membership to Regional, State, and National Organization**

Assistant to the City Manager Demirjian presented the staff report and responded to City Council inquiries.

Mayor Mahmud opened and closed the Public Comment period, there being no one desiring to speak on this item.

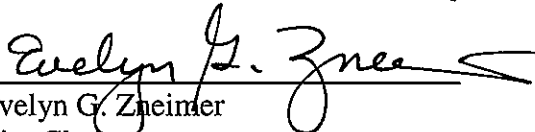


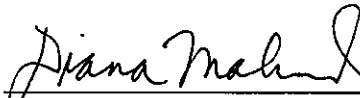
During the course of discussion, the City Council agreed that: 1) staff will annually update the City Council on the City's membership to regional, state, and national organizations during the budget season; and 2) new requests for City membership to regional, state, and national organizations be submitted to the City Council for consideration.

Mayor Mahmud requested that staff evaluate whether there is value to joining the San Gabriel Valley Economic Partnership at the next annual review.

#### ADJOURNMENT

Mayor Mahmud adjourned the Joint City Council/Redevelopment Successor Agency meeting at 9:45 p.m.

  
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Evelyn G. Zneimer  
City Clerk

  
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Diana Mahmud  
Mayor

Minutes approved by the South Pasadena City Council on October 19, 2016.